Board Meeting Date

CONTRACT REVIEW CHECKLIST

Consistency with Law and School Board Policy:

Comments	
Consistent with School Board Policy	YES
Consistent with Florida, federal and local laws	YES
Contract Terms:	

Term (Duration of Contract)	July 1, 2007- June 30, 2008; Please refer to Section I.
Termination Clause	The Agreement may be terminated by either party upon 30 days written notice to the other party; Please refer to Section IV(2).
Insurance /Liability Issues/ Indemnification	Risk Management should review and approve all insurance clauses. Liability Issues: Please refer to Section II(8). Insurance: Please refer to Section III(19). Indemnification: Please refer to Section III(20).
Regulatory issues	No.
Confidentiality Provision	Yes. Please refer to Section III(17).
Warranties	Please refer to Section III(4)-(5).
Labor Issues	The Labor Relations Department should review any issues.
Disclaimers	N/A
Governing Law & Venue	Governing Law: Florida, Venue: Palm Beach County; Please refer to Section IV(3).

Business Principles:

Comments

Comments

Sound Business Principles	Yes.
Reasonableness of Fees	Please refer to Section II(2).
Payment Terms Lump sum, installments Payment Due dates Late fees	Please refer to Section II(2).

Other Issues:

Comments	
Conflict of Interest Disclosures	None
Non-Negotiable Issues	No.
Miscellaneous Issues	None
Appropriate Departmental Sign-off	

Special Considerations: _

The issues noted above were explained to the appropriate District staff and/or Division Chief. YES

NO 🗆 hih 07 By: Attorney (Name and Date)